

# Partnership for the Umpqua Rivers

## MONTHLY MEETING MINUTES

**Date** March 17, 2015

**Place** ODFW Conference Room 4192 N. Umpqua Highway, Roseburg

### CALL TO ORDER:

The PUR Board President, Paul Heberling called the meeting to order at 9:07 A.M.

### INTRODUCTION AND ROLL CALL:

There were 36 people in attendance. There was a quorum of Directors present.

### DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Walt Gayner	X		Vacant		
Cindy Haws	X		Stanley Petrowski	X	
Karen Roberson	X		Paul Heberling (President)	X	

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Bryan Nelson	X		Darin McMichael		X
Dave Russel		X	Aaron Aasen	X	
Chris Strunk		X	Dave Archambault		X
Kelly Guido		X	Mike Flewelling		X

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Dave Grosjaques	X		Mike Brochu	X	
Ann Chamberlain	X		David Parker	X	
Alan Bunce	X		Richard Chasm	X	
Dale Greenley	X		Chuck Schnautz		X

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
Deborah Yates		X	Rhonda Black	X	
Sean Negherbon		X	Blair Nash	X	
Ken Carloni	X		Thomas McGregor		X

County	Present	Absent	Alternate	Present	Absent
Joe Laurance		X	Tom Manton	X	

Tribes	Present	Absent	Alternate	Present	Absent
John Schaefer	X		Heather Bartlett	X	

Members at Large	Present	Absent	Alternate	Present	Absent
M.A. Hansen	X		Diane Phillips		X

### OTHERS PRESENT:

Matt Ruwaldt	Eric Riley	John Colby	Donna Foutes	Kirk Haskett
Sandy Lyon	Gilaine Wright	Debbie Thornton	Nancy Geyer	Fabian Carr
Dave Williams	Nathan Reed	Jan Tetreault	Jerry Solley	Tedd Huffman
Mike Cloughesy				

**APPROVAL OF MINUTES:**

- The minutes and staff reports from the February 17<sup>th</sup>, 2015 meeting were approved; Ken Carloni made a motion to pass the minutes, David Parker 2<sup>nd</sup> the motion. Motion passed as amended.

**GENERAL DISCUSSION AND PUBLIC INPUT:**

- M.A. Hansen gave an Earth Day update.
- Richard Chasm stated that there is a meeting at the library tonight to discuss solar energy.
- Umpqua National Forest is looking for a watershed coordinator.
- Dave Williams is looking to hire a hydro tech for the summer season.
- Stan Petrowski thanked everyone for the great turnout the beaver conference had.
- Eric Riley let everyone know that Richard Chasm was awarded the "Lifetime Conservationist Award" and Stan Petrowski was awarded the "Private Citizens Watershed Restoration"

**PRESIDENT'S REPORT:** Paul Heberling

- Paul wanted to take a minute to remind everyone why we are all here. It for the fish and we do some great work!

**TREASURER'S REPORT:** Eric Geyer

- Gilaine Wright gave report.
- Treasurers Report:
 

Bank Account	\$71,866.94
Outstanding Bills	\$7,405.15
Cash on Hand	\$64,461.84
Funds Requested	\$197,338.22

**STAFF REPORT: February 12, 2015 – March 12, 2015**

- Eric Riley, Executive Director:
  - Attended PUR Board Meeting
  - Completed and submitted OWEB Workplan
  - Worked on updating the PUR Website
  - Attended partner meeting for West Fork Cow Creek project
  - Updated and finalized PUR 2014-19 Strategic Plan
  - Attended the 2015 Beaver Conference
  - Participated in PSP conference call w/ Sandy, Joe and DEQ
  - Held PUR Staff Meeting
  - Participated in PUR Executive Committee Meeting
  - Webinar: Applying for a Federally Negotiated Indirect Cost Rate
  - Attended OWEB Public Meeting in Reedsport regarding the Acquisition Grant for the Scholfield Creek Wetland Project
  - Worked on PUR Strategic Workplan for 2015
  - Worked Debbie and Gilaine on fiscal transition
  - Webinar: OWEB Applications Do's and Don'ts
  - "Progressive Perspectives" interview w/ Richard Chasm on KQEN
  - Provided testimony to the Ways and Means Natural Resource Subcommittee on how OWEB funds facilitate leveraging funds and provide economic boost to rural communities
  - Met with BLM Hydrologist and Road Engineers to discuss project opportunities
  - Attended CREP Workshop in Eugene
  - Meet with Ron Steiner of Plum Creek Timber to discuss West Fork Cow Creek project
- Debbie Thornton & Gilaine Wright, Fiscal and Data Manager:
  - Prepared more fund requests
  - Paid bills
  - Prepared payroll
  - Cleaning out office
  - Tying up loose ends
  - Preparations for retirement
- Terry Burleson, Senior Project Manager/Hydrologist:
  - Completed OWEB final reports for the Myrtle Creek Outreach and South Umpqua Restoration Planning.
  - Took Blue Ridge Timber Cutting out for a tour of future tree-pulling work in Pass and Olalla creeks.

- Met with stakeholders in Canyonville to talk about next steps with the West Fork Cow Creek basin-wide restoration project planning and fundraising.
  - Watched an OWEB webinar on filling out the recently-revised application.
  - Attended the State of the Beaver conference for one day.
  - Volunteered on my own time to judge the Melrose Elementary Science Fair and represent fisheries science.
  - Met with contractor at Tenmile Creek to drop off 230 plants to be planted that day and talk about more planting needs in the next few weeks.
- Sandy Lyon, Monitoring Coordinator:
    - Attended DFPA Safety Meeting
    - Conference call about PSPP spring monitoring
    - Conference call with Steve Hansen about monitoring
    - Attended Council Meeting
    - Attended Staff Meeting
    - Conference call with David Waltz re Elk Creek Watershed Council monitoring
    - Attended West Fork Cow Creek planning meeting
    - Bio Monitoring Conference call with DEQ lab
    - Working on DEQ 319 completion report for HABs
    - Attended Hydro Breakfast
  - Joe Carnes
    - Did regular weekly monitoring runs and data entry
    - Attended DFPA Safety meeting
    - Attended Flagger Certification course (obtained flagger certification)
    - Attended PUR board meeting
    - Attended PSP Meeting
    - Attended Newsletter Meeting
    - Attended one day of the Beaver Conference
    - Compiled data for DEQ grant report
    - Compiling data for OWEB grant report
    - Created E.coli Chart for Elk Creek Watershed
    - Created GIS Map
    - Attended Hydro Breakfast
    - Setup new Spots (GPS Safety Devices)
    - Attended meeting w/ DEQ about Macros
  - Matt Ruwaldt, Coastal Project Manager:
    - Submitted an R&E grant for Camp Creek Phase III
    - Worked on final OWEB reports
    - Attended the PUR board meeting
    - Attended the PUR staff meeting
    - Planned for and presented at a public meeting in Reedsport for the Scholfield Tidal Wetlands project
    - Planned a tour for Reedsport City Council members for the Scholfield Tidal Wetlands project
    - Began preliminary planning for our Umpqua Estuary Tidegate project
    - Submitted an abstract for WFSR to the national AFS conference
    - Attended the State of the Beaver conference
    - Began planning partnership opportunities with Brian Jenkins, the new SRWC coordinator.

**INDEPENDENT CONTRACTOR REPORT: February 12, 2015 – March 12, 2015**

- Nancy Geyer, Education and Outreach Consultant
  - Fish Eggs to Fry
  - The PUR Newsletter
  - The UFA Fish Release Educational programs
  - Derby grant planning
- Ann Kercher, Culvert Inventory Specialist
  - Nothing to report
- Amy Pinson-Dumm, Grant Writer

- Researched grant opportunities and sent information to staff on upcoming applications.

**STAFF UPDATES:**

- Eric R.
  - He will be in Salem to attend the OWEB Board meeting, the focus of the meeting will be the focused investment program.
  - Staggering is already happening, contracts are in place.
  - Staff is busy finishing final reports and getting ready for the instream season.
- Sandy L.
  - There will be a training on macro-invertebrates for volunteers and any other interested parties. She will send an email out.

**UNFINISHED BUSINESS: Strategic Plan Approval**

- Walt made a motion to accept the strategic plan as revised. Dave Grosjacques 2<sup>nd</sup> the motion. Motion passed.

**NEW BUSINESS: PUR 5 Year Plan Binder:**

- Eric explained and reviewed the 5 year plan with the board.

**PRESENTATION(S): Mike Cloughesy, Oregon Forest Resources Institute:**

- Mike gave a presentation on Forests, Fish and Water- Protecting Fish Habitat and Drinking Water. Mike is the Director of Forestry for OFRI.

**COMMITTEE REPORTS:**

- Technical Advisory Committee (TAC): Terry Burleson
  - NTR
- Finance Committee: Walt Gayner
  - Committee to meet in March to go over draft of operating budget.
- Nominations Committee: Darin McMichael
  - Darin reminded everyone that there will be new directors needed in June, so please be thinking about who your caucus wants to nominate.
  - Don't forget to fill your alternate position if it is not currently filled.
  - Deborah Yates has stepped down, her alternate Rhonda Black will take her place for the remainder of her term.
  - Walt nominated Richard Chasm as President Elect.
- Education Committee: Nancy Geyer
  - Launched Fish Eggs to Fry, 9 schools, 10 tanks, and runs through June 6<sup>th</sup>.
  - Alan Bunce will head up the Education Committee Meeting. He will send a doodle.
- Monitoring Committee: Sandy Lyon
  - NTR
- Policy and Procedure: Ken Carloni
  - Ken has made some initial changes to the bi-laws as a starting point. He will email out what he has done and would like to receive some feedback to get the process going.
  - Walt would really like to see a face to face meeting scheduled.

**Announcements:**

- Earth Day is April 18<sup>th</sup>, volunteers are needed. The fish toss is available.

**NEXT MEETING: Tuesday, April 21<sup>st</sup>, 2015**

- ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

**ADJOURN:**

- The meeting was adjourned at 11:41 P.M.

/S/ Gilaine Wright/Eric Riley  
PUR Secretaries